**Suggested Letter Format for Requesting Diagnostic Tests**

*[Your Name]  
[Your Practice Address]*

*[GP's Name]  
[Practice Name]  
[Address]*  Date

Subject: Request for Diagnostic Tests

Dear *[GP's Name],*

I am writing to request diagnostic tests for our mutual patient, *[Patient's Full Name/DoB/NHS Number (if known)]*.

*[Patient’s Name]* attended my clinic on *[Date of Appointment]* complaining of *[Presenting Problem]*. Following my examination, I believe further investigation is necessary to assist in their diagnosis and treatment plan.

Clinical Details:

* Patient Symptoms: Briefly describe the patient's symptoms and relevant medical history.
* Clinical Findings: Summarize any significant findings from your examination.
* Reason for Request: Clearly explain why the tests are necessary (e.g., to rule out specific conditions or confirm a diagnosis).

Requested Tests:

* Type of Test: Specify the type of test(s) required (e.g., X-ray, MRI, blood tests).
* Area of Focus: Indicate the specific area or condition to be examined.
* Urgency: State if the request is urgent and provide reasons if applicable.

Additional Information:

* Any relevant patient history or previous test results.
* Any contraindications or special considerations.

I appreciate your cooperation in facilitating these tests and look forward to your feedback. Please don’t hesitate to contact me if you require further information.

Yours sincerely,

*[Your Signature (if sending a hard copy)]  
[Your Name], [Your Professional Title]  
[Phone Number]  
[Email Address]*