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## **Certificate of attendance**

This is to certify

## **Katherine Terry**

## & Michelle Hancock

Attended a clinic practice meeting on

23rd May 2025

For 2hrs of hours of Continuing Professional Development

Issues discussed.

- 1. Clinic Admin Recording Patient Communication
- Introduced a separate template for logging phone calls and emails, to be stored within online patient notes.
- 2. Managing Recall Notes
  - Identified an issue with recall notes lingering in the diary post-actioning, skewing appointment data. Plan discussed to clean these up after completion.
- 3. Heidi Health Practice Session
  - Practiced creating a patient record using a role-play case.
  - Trialled a new patient template to streamline history-taking and 0 documentation.
- 4. Practical Palpation Session

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- Followed a YouTube tutorial to palpate longus colli and longus capitis. https://m.youtube.com/watch?v=zH4EUcKP6w0
  - Focused on understanding their role in neck symptoms weakness in deep neck flexors and over activity of SCM
- 5. CPD Summary Degenerative Cervical Myelopathy (DCM)
- KT shared key points from a recent course.
  - Discussed typical presentation, diagnostic challenges, and red flags for DCM.

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n	Katherine Terry
	Michelle Hancock
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(this CPD session covered – B1, B2, B3, B4, C4, C2,)







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